

## WADWORTH PARISH COUNCIL

### MINUTES OF THE ANNUAL MEETING OF WADWORTH PARISH COUNCIL HELD ON THURSDAY 20<sup>th</sup> MAY 2021

#### Members present:

J Stevens  
D Malyan

D Wright (Chairman)

P Oliver  
T Choppin

#### In attendance:

DMBC Councillors N Cannings (apologies – M Greenhalgh)  
2 x public

#### **4233 APPOINTMENT OF CHAIR AND SIGNING OF ACCEPTANCE OF OFFICE AS CHAIR**

Cllr D Wright was proposed for the position of Chair of Wadworth Parish Council for 2021-22 by Cllr Oliver, seconded by Cllr Stevens. There were no other nominations.

**Resolved:** Cllr D Wright elected Chair of Wadworth Parish Council for 2021-22.

The Declaration of Acceptance of Office was signed in front of, and witnessed by, the Clerk.

The Chair welcomed the new members to their first meeting and was pleased that the meeting was being held 'face to face' for the first time in over 12 months. He encouraged all members to attend training courses provided by the YLCA.

#### **4234 APPOINTMENT OF VICE CHAIR**

**Resolved:** Cllr P Oliver was elected unopposed to the position of Vice-Chair of Wadworth Parish Council, proposed and seconded by Cllrs Wright and Stevens.

#### **4235 APOLOGIES FOR ABSENCE.** Nil.

#### **4236 TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM THE MEETING** – Items 4249b and 4249c.

#### **4237 DECLARATIONS OF INTEREST.** Cllr Oliver declared an interest in items 4248a and b (non-pecuniary)

#### **4238 MATTERS RAISED BY MEMBERS OF THE PUBLIC.** The following issues were raised by the public:

- a. Fly tipping – noticeable amounts had been seen near Wadworth Wood. If this was on private land, however, it was down to the landowner, not DMBC, to clear. It was felt there may be a drug issue in the area that could be reported to the police.
- b. Wild flower area – the area at the end of High Street previously used for wild flowers was looking unkempt and it was requested if DMBC could tidy the area up.
- c. It was felt a greater effort was needed to encourage children to become involved in village life and contact with the school in the first instance should be tried. Cllr Malyan indicated that she would follow up this matter with a contact at the school.
- d. Village benches – it was felt benches around the village required re-painting and the council agreed to support this.

#### **4239 NOMINATIONS TO YORKSHIRE LOCAL COUNCILS ASSOCIATIONS**

- a. **Chairman of Branch**
- b. **Vice-Chairman of Branch**
- c. **Representative on the Joint Executive Committee**

**Resolved:** That Cllr D Rowley (Ravenfield) be nominated for Chairman of Branch; Cllr F Jackson (Askern) be nominated for Vice-Chairman of Branch; and Cllr Wright be nominated for representative on the Joint Executive Committee, proposed and seconded by Cllrs Oliver and Malyan.

**4240 APPOINTMENT OF REPRESENTATIVE TO THE PARISH COUNCIL JOINT CONSULTATIVE COMMITTEE**

**Resolved:** Cllr D Wright appointed to represent the council on the PCJCC.

**4241 APPOINTMENT OF SUBSTITUTE REPRESENTATIVE TO THE PARISH COUNCIL JOINT CONSULTATIVE COMMITTEE**

**Resolved:** Cllr P Oliver appointed to be the substitute representative on the PCJCC.

**4242 APPOINTMENT OF REPRESENTATIVE TO THE PUBLIC RIGHTS OF WAY FORUM**

**Resolved:** Cllr D Malyan appointed to be the council's representative on the public rights of way forum.

**4243 APPOINTMENT OF REPRESENTATIVE TO WADWORTH VILLAGE HALL COMMITTEE**

**Resolved:** Cllr T Choppin appointed to represent the council on the village hall committee.

**4244 TO DISCUSS CASUAL VACANCIES AND CO-OPTION.** The vacant positions following the election had been advertised with a deadline of 1<sup>st</sup> June 2021 in the hope interested candidates could be co-opted at the next meeting. Any applications will be forwarded to members prior to the meeting.

**4245 MINUTES OF THE MEETING OF WADWORTH PARISH COUNCIL HELD ON THURSDAY 8 APRIL 2021 - Approved** as a true record.

**4246 MATTERS ARISING FROM THE MINUTES**

a. **Item 4225a - Play Area Security.** 'Keep Dogs on leads' signs had now been installed and further possible measures, including making enquiries into the possible cost of fencing, were discussed should these prove ineffective. **Resolved:** that in the meantime a sign is purchased advising all dog owners to keep their pets well away from the play equipment.

b. **Item 4228c – Breedon Quarry Extension.** Cllr Stevens had confirmed with the current quarry owners that plans developed by the previous owners were not included in new plans and therefore there were no future plans to extend the quarry towards Wadworth.

c. **Item 4228d – Wadworth Public Rights of Way No.1 Repairs.** DMBC had been to inspect the path but no update had been received since.

#### 4247 WARD MEMBER UPDATE

Cllr Cannings reported there had been recent successful prosecutions against fly-tippers in the Wadworth area and DMBC would continue to pursue offenders wherever possible.

#### 4248 PLANNING APPLICATIONS

- a. 21/00789/PDE - Erection of single storey extension (Extending 6.0m from rear elevation, 3.3m high and 3.0m to eaves) - 69 Windmill Drive Wadworth Doncaster
- b. 21/01173/PD - Erection of single storey extension to rear. - 71 Windmill Drive Wadworth Doncaster
- c. 21/01247/PD - Installation of double glazed window. - 2 Crossgates Wadworth Doncaster

All the above were 'permitted development' plans. **Resolved:** No observations.

#### 4249 CORRESPONDENCE AND REPORTS

- a. **Log of Outstanding Issues.** Work had commenced to re-paint the village maypole.
- b. **To discuss recognition awards.** Item held in private session.
- c. **To discuss outstanding allotment tenancy agreements.** Item held in private session.
- d. **Remote conference feedback.** Cllr Wright attended the YLCA remote conference and reported back on several items of council interest, including play area inspections, registration of council land assets and council use of social media.
- e. **To discuss playground maintenance.** Further to item d above Cllr Wright reported that the council should undertake 3 x operational and 1 x full annual inspection each year. The Clerk was to contact DMBC in the first instance for a quote for the operational inspections. The Chair indicated that an organisation called the Register of Playground Inspectors (RPII) could supply details of local companies who could undertake the annual inspection.

#### 4250 FINANCIAL MATTERS

##### a. Accounts for Payment:

**Resolved:** that the following accounts are approved and passed for payment, including late received invoices for P Harrison, WaterPlus, National Allotment Society and SSE:

PAYEE	Chq No	Reason	INV NO	NET	VAT	TOTAL
Clerk	BACS	Salary – Apr 21	-	239.78	-	239.78
		Expenses:	-			
		Mileage (23@45p)		10.35		10.35
		Stationery		21.98	4.40	26.38
		Monthly printer fee		4.57	0.92	5.49
		Monthly Zoom fee		11.99	2.40	14.39
		Work at Home allowance		27.00		27.00
		<u>TOTAL EXPENSES</u>		<u>75.89</u>	<u>7.72</u>	<u>83.61</u>
		<b><u>TOTAL TO CLERK</u></b>				<b><u>323.39</u></b>

HMRC	BACS	Clerk PAYE – Apr 21	-	60.00	-	60.00
ICO	Dir Debit	Annual data protection fee	-	35.00	-	35.00
DMBC	BACS	Printing fee	26845773	315.00	63.00	378.00
Vision ICT	BACS	Email hosting fee	12767	90.00	18.00	108.00
YLCA	BACS	Annual subscription		423.00	-	423.00
P Harrison	BACS	Internal audit		62.50	-	62.50
WaterPlus	Dir Debit	VH water		19.39	-	19.39
Nat. Allotment Society	BACS	Annual subs		55.00	11.00	66.00
SSE	Dir Debit	Pavilion electricity		85.59	4.27	89.86
<b>INCOME RECEIVED</b>						
Fees recovery	BACS	April		25.00	-	25.00
Allotment fees				234.00	-	270.00
DMBC	BACS	Precept – 1 <sup>st</sup> payment		10000.00	-	10000.00

- b. To approve a bank reconciliation to end April 2021.** The bank reconciliation had been circulated to members. **Resolved:** that the bank reconciliation is noted.
- c. To receive a report from the Internal Auditor.** The Internal Auditor reported that the accounts were well maintained and no matters requiring attention were raised. Members noted and accepted the report.
- d. To approve the accounts for 2020-21.** The Clerk presented the accounts for 2020-21 which showed a year-on-year bank balance increase of approx. £19k, mainly due to a large VAT refund, a contribution to earmarked reserves and lower than expected costs due to the pandemic. Members approved the accounts.  
Members were then asked to approve, on the basis of the accounts presented, the information be used as the basis for the completion of the Annual Governance and Accountability Return for 2020-21 (Section 1 – Annual Governance Statement (page 4), and Section 2 - Accounting Statements (page 5) and that both the Chair and Clerk be authorised to sign the return on behalf of the Council prior to submission.

**Resolved: that Wadworth Parish Council approve Section 1 Annual Governance Statement 2020-21 for Wadworth Parish Council on page 4 of the Annual Governance and Accountability Return 2020-21.**

**Resolved: that Wadworth Parish Council approve Section 2 Accounting Statements 2020-21 for Wadworth Parish Council on page 5 of the Annual Governance and Accountability Return 2020-21.**

The Annual Governance and Accountability Return 2020-21 was signed by the Chair and Clerk and would be published on the council's website along with all other required documents.

- e. To appoint an internal auditor for 2021-22.** Pam Harrison was nominated to continue in the role of internal auditor. **Resolved – the Clerk was to approach Pam Harrison to appoint as internal auditor for 2021-22.**
- f. To discuss adopting the General Power of Competence.** Following the ordinary election the council needed to re-adopt the General power of Competence if it wished to retain the Power. The Clerk remained qualified and more than two thirds of the members were elected and not co-opted, meaning the criteria described in paragraph 2 to the Parish Councils (General Power of

Competence) (Prescribed Conditions) Order 2012 to adopt the General Power of Competence, introduced under the Localism Act 2011 section 1-8.

**Resolved: it was unanimously resolved to adopt the General Power of Competence.**

**4251 TO EXCLUDE THE PUBLIC AND THE PRESS FROM THE FOLLOWING ITEMS OF BUSINESS.**

- a. **Item 4249b.** The Chair discussed the possibility of providing 'recognition awards' to those Wadworth residents who have given outstanding service to the community. A number of names were suggested and it was Resolved: that in the first instance, a recognition award, in the form of a certificate, is given to one individual.
- b. **Item 4249c.** The Clerk referred to two allotment holders who had not yet returned the appropriate paperwork regarding their tenancy. Councillor Stevens agreed to follow up this matter.

**4252 ITEMS FOR NEXT AGENDA**

Great British Spring Clean  
Speed Signs  
Registering of land assets  
Risk assessment for open spaces

**4253 DATE OF NEXT MEETING**

**Resolved:** that the meeting of the Parish Council is held on **Thursday 10<sup>th</sup> June 2021, commencing at 7.00pm.**

**Approved as a true record**

**Chair:** .....

**Dated:** .....